



SCHOOL DISTRICT

Disclosure To Employment Applicant Regarding Procurement Of A Consumer Report

In connection with your application for employment, we may procure, or cause to be procured, a consumer report (excluding credit information, but including public record information), on you as part of the process of considering your candidacy or status as an employee or volunteer with the School District (ISD). The ISD will use sources including, but not limited to, NCTC, PO Box 3790, Lubbock, TX 79452-3790 and the Texas Department of Public Safety to procure criminal history information. In the event that information from a report is utilized in whole or in part in making an adverse decision with regard to your status as an employee, the ISD will provide you with a copy of the consumer report, as allowed by law, and a written description of your rights under law.



SCHOOL DISTRICT

Criminal History Authorization

Texas Education Code 22.083 authorizes a school district to obtain the criminal history record of every applicant for employment or volunteer services with the school district. Therefore, as a part of your application process, you need to complete the following questions:

(Please Print)

Last Name	First Name	MI	Jr./Sr. etc...
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Social Security Number	Driver License Number	State
<input type="text"/>	<input type="text"/>	<input type="text"/>

Birth Date (mm/dd/yy)	Sex (check one)	Race (check one)
<input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Hispanic <input type="checkbox"/> Black <input type="checkbox"/> White/Other

Current Address

City	State	ZIP
<input type="text"/>	<input type="text"/>	<input type="text"/>

For Each Residence In The Last Five Years, List The City, State, and Applicable Dates.

City	State	From (mm/yy)	To (mm/yy)	Last Name (at time of date listed)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Volunteers Only - List campuses or programs of interest to you: _____

Have you ever been convicted of or received deferred adjudication for a criminal offense? Yes No

If yes, please indicate the year, location and type of each offense. More facts may need to be discussed later.

Location: (city, state)	Offense:	Last Name:	Year:
_____	_____	_____	_____
_____	_____	_____	_____

I hereby authorize School District and School District's agent(s) to obtain a consumer report on me. School District is authorized to use any source including, but not limited to, consumer reporting agencies, private investigators, and law enforcement agencies. Furthermore, I authorize any of these agencies to release information on me to School District or School District's agent(s).

I also hereby acknowledge that I have received a notice that a report may be obtained for employment purposes if applicable. I understand that the information I am providing about age, sex, and ethnicity will not be used to determine my eligibility for employment or volunteer services, but will be used solely for the purpose of obtaining consumer information, including criminal history information. I further understand that information from my consumer report will not be used in violation of any applicable Federal or State equal employment opportunity laws.

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY: (Check Only One)

<input type="checkbox"/> Employment, Applicant	<input type="checkbox"/> Substitute Teacher
<input type="checkbox"/> Student Teacher	<input type="checkbox"/> Teacher Assistant
<input type="checkbox"/> Volunteer	<input type="checkbox"/> Maintenance/Transportation/Food Service

FOR OFFICE USE ONLY:

NATIONAL / NCTC EXPANDED

STATE / NCTC IN FILE

School District: _____