

Return to:
CALHOUN COUNTY ISD
 525 North Commerce Street
 Port Lavaca, Texas 77979
 Fax #: (361) 551-2649



EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

Personal Data	Date of Application _____ Social Security Number _____			
	Name _____ <div style="display: flex; justify-content: space-between; font-size: small;"> <i>Last</i> <i>First</i> <i>Middle Initial</i> </div>			
	Address _____ <div style="display: flex; justify-content: space-between; font-size: small;"> <i>Street/Box</i> <i>City</i> <i>State</i> <i>Zip Code</i> </div>			
	Other address where you may be reached _____			
	Work Phone _____ Home Phone _____			
	Name used on records if different from present name _____ <i>(to be used for reference checks)</i>			
Position Data	Position for which you are applying _____			
	Credentials included with application <input type="checkbox"/> Resume <input type="checkbox"/> All teaching and professional certificates or licenses (front and back, if appropriate) <input type="checkbox"/> All transcripts showing degrees			
	Date available _____			
	Former Calhoun County ISD Employee? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	If yes, give dates of employment: _____			
Driver's License Number: _____ from State of _____ <i>Every transportation driver is subject to immediate termination if he/she becomes uninsurable due to traffic violations, irrespective of faults, during the course of employment.</i>				
Education/Training	Name of College/University Attended and Location	Course of Study Major/Minor Fields	Diploma, Degree, or Certificate	Year Graduated

Certification	<p>*Type of certificate or License currently held now:</p> <input type="checkbox"/> None <input type="checkbox"/> Valid Texas <input type="checkbox"/> Valid Other State _____ <input type="checkbox"/> Texas Emergency <input type="checkbox"/> Texas One-Year: Expiration date ____/____/____ <input type="checkbox"/> Texas Temporary Administrative: Expiration date ____/____/____ Have you ever taught on a permit or in an assignment for which you are not certified? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, what was the assignment? _____																					
	<p>*Areas of specialization:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Administrator</td> <td style="width: 33%;"><input type="checkbox"/> All Level Art</td> <td style="width: 33%;"><input type="checkbox"/> Vocational (specify) _____</td> </tr> <tr> <td><input type="checkbox"/> Superintendent</td> <td><input type="checkbox"/> All Level Health & PE</td> <td><input type="checkbox"/> Nurse</td> </tr> <tr> <td><input type="checkbox"/> Principal</td> <td><input type="checkbox"/> All Level Music</td> <td><input type="checkbox"/> Counselor</td> </tr> <tr> <td><input type="checkbox"/> Mid-Management Administrator</td> <td><input type="checkbox"/> Librarian</td> <td><input type="checkbox"/> Special Education (specify) _____</td> </tr> <tr> <td><input type="checkbox"/> Elementary _____</td> <td><input type="checkbox"/> Supervisor</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Secondary (junior & senior high)</td> <td><input type="checkbox"/> Other (specify) _____</td> <td></td> </tr> </table> <p>Specify area: _____</p>					<input type="checkbox"/> Administrator	<input type="checkbox"/> All Level Art	<input type="checkbox"/> Vocational (specify) _____	<input type="checkbox"/> Superintendent	<input type="checkbox"/> All Level Health & PE	<input type="checkbox"/> Nurse	<input type="checkbox"/> Principal	<input type="checkbox"/> All Level Music	<input type="checkbox"/> Counselor	<input type="checkbox"/> Mid-Management Administrator	<input type="checkbox"/> Librarian	<input type="checkbox"/> Special Education (specify) _____	<input type="checkbox"/> Elementary _____	<input type="checkbox"/> Supervisor		<input type="checkbox"/> Secondary (junior & senior high)	<input type="checkbox"/> Other (specify) _____
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<input type="checkbox"/> Secondary (junior & senior high)	<input type="checkbox"/> Other (specify) _____																					
Teaching Experience	List teaching experience beginning with most recent years.																					
	Name of School And Location	Type of Assignment	Dates Taught	% Passing TAKS/End of Course Exams	Reason for Leaving																	
Total creditable years _____ (Creditable service is defined as full-time teaching in college, public school, or in an accredited private school.)																						
Other Work Experience	Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach resume, if available.																					
	School District/Firm Name & Location	Position/Title	Dates Employed	Reason for Leaving																		

Professional Data	Publications/articles _____ _____ Seminars/Workshops conducted/attended _____ _____ Other related professional activities _____ _____
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General Information	<ul style="list-style-type: none"> ▪ List the town(s) that have been your legal residence for the past five (5) years, starting with the most recent on listed first. _____ _____ _____ ▪ Do you have a relative who is either a member of the Calhoun County ISD Board of Trustees or who is employed in any capacity in the Calhoun County ISD? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please give the name of relative, relationship, and position held: _____ _____ ▪ Do you speak any language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what language and to what degree of proficiency: _____ ▪ Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, murder, swindling, and indecency with a minor) and/or received probation or deferred adjudication? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain on a separate sheet. ▪ Has any court ever received a plea of guilty or a plea of nolo contendere from you for any offense, deferred proceedings without entering a finding of guilty, and placed you on probation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain on a separate sheet. <p><small>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</small></p>
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References	Please list below references who may be contacted regarding your work history.				
	Full name of Reference	School District/ Firm Name	Mailing address	Position/Title	Area code/ phone number

Personal Statement

Please make a statement in your own handwriting concerning your reasons for desiring a position with the Calhoun County ISD.

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that the district is required by Texas Education Code §21.917 to obtain criminal history record information on applicants selected for employment. I understand that periodic submission to random drug testing may be a condition of employment.

Furthermore, this application becomes the property of the district that reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed 365 days. Any applicant wishing to be considered for employment beyond this time period shall inquire as to whether or not applications are being accepted at that time.

Legal Signature of Applicant

Date

Calhoun County Independent School District is an equal opportunity employer without regard to race, color, sex, age, religion, national origin, disability or limited English proficiency.

***The District Title IX Coordinator is Kelly Taylor, Assist. Superintendent for Personnel/Fed. Programs Director
525 N. Commerce, Port Lavaca, TX 77979 (361) 552-9728***